



KERALA STATE CENTRE FOR ADVANCED PRINTING & TRAINING

(Established by Government of Kerala)

HEAD OFFICE COMPLEX, VATTIYOORKAVU

Thiruvananthapuram – 13

Phone: 0471 -2365678, 2365415, Fax: 2365685

www.captkerala.com email: outsource@captkerala.com

CAPT/527/2024-02(OUTSOURCE)

18.04.2024

LIMITED TENDER NOTICE

(TENDER No. 11/24-24)

SCHEDULE FOR THE TENDER NO. 11/24-25 DATED 18.04.2024 FOR PRINTING OF CLOTH LINED COVER & BROWN ENVELOPE

Sealed Competitive Tenders are invited from the reputed firms for Printing of **CLOTH LINED COVER & BROWN ENVELOPE** within the stipulated period.

1. Description of Tender : Sub Contract for Printing of Cloth Lined Cover & Brown Envelope
2. Tender Enquiry No. : 11/24-25
3. Last Date & time of receipt of Tender : 20.04.2024 up to 11.00 a.m
4. Date & Time for opening of Tender : 20.04.2024 up to 11.30 a.m

1. PRINTING OF CLOTH LINED COVER

- Size : 280 x 381 mm
Quantity : 10,000 nos
Paper : Cloth Lined Cover light Green
Printing : Dark Blue Single side printing (Printing with logo, name & message)

2. PRINTING OF BROWN ENVELOPE

- Size : Length – 26 cm x width – 11 cm
Quantity : 10,000 nos
Paper : 48 kg Mysore Kraft paper
Printing : Dark Blue Single side printing (Emblem, address, mail ID has to be printed on the left side)
Contents of Matter : CD + Printout
Delivery Date : Within 5 days from the receipt of the work order
Delivery : Delivery at H.O.Complex, Vattiyoorkavu, Trivandrum.

TERMS AND CONDITIONS:

1. The matter will be supplied in the form of CD only. The work will be awarded only after assessing the capability of the firm.
2. The Tenderer should have a valid PAN & GST Number and is has to be specified in the Tender offer.
3. Payment will be arranged only after getting the good condition certificate from the receiver and the quality of the material certified by a team of Quality control experts of the Centre. Payment shall be arranged after realization of the bill amounts from the concerned parties entrusting work with Capt or 3 months whichever is earlier.
4. Price quoted should be firm for a period of 2 months. No condition or separate discount shall be mentioned or admitted while quoting the rate. The rate should be firm, unconditional and not subject to any ambiguous interpretation.
5. In case the date of opening of tender happens to be a holiday, the tenders will be received and opened on the next working day at the same time and place.
6. Tenders received after the due date and time shall not be entertained.
7. Samples of proposed materials should be enclosed along with tender.
8. **Unit rate inclusive of GST, delivery and unloading charges should be quoted.**
9. The L1 rate will be tabulated fixed rate basis (Net L1).

Sd/-

Thiruvananthapuram
18.04.2024

Managing Director